

The American Institute in Taiwan (AIT) is seeking a qualified vendor for providing Office Reconfiguration Services. The selected vendor will be responsible to design and install modular furniture for AIT Consular Section. The interested bidders should meet the following qualifications.

- Be able to understand written and spoken English;
- Have an established business with a permanent address and telephone listing;
- Be able to demonstrate prior experience with suitable references when required;
- Have the necessary personnel, equipment and financial resources available to perform the work;
- Have all licenses and permits required by local law;
- Meet all local insurance requirements;
- At least 5 years experience in relative field;
- Have no adverse criminal record
- Have no political or business affiliation which could be considered contrary to the interests of the United States.

The qualified bidder, please contact Ms. Jane Wang, (02) 2162-2387 (Monday through Friday, 9:00 am to 4:00 pm) between 12/29/2011-1/04/2012 to obtain solicitation package.