



Checklist for a Social Security Number for over the Age of 12

12 歲以上申請社會安全號碼所需文件清單

American Citizen Services

American Institute in Taiwan

❖ Once you have gathered all the required documents listed below, please make an appointment with us for a notarial service.

請備妥以下文件後再上網預約「公證服務 Request notarial and other services not listed above」，預約當天請攜帶所有文件。

❖ The Social Security applicant will be interviewed by an officer during the appointment. At the end of the interview, the officer will retain the application packet, and we will forward it to Manila for you.

The whole process takes at least 6 months. Please contact Manila, Philippines, to check the status:

fbu.manila@ssa.gov。預約當天，領事官會先與您面談，面談後我們會將申請表轉給社會安全局馬尼拉辦事處。申請程序需費時至少6個月，查詢申請進度請自行聯絡SSA馬尼拉辦事處：

fbu.manila@ssa.gov

() Form SS-5-FS 表格 <http://www.socialsecurity.gov/forms/ss-5fs.pdf> 〈請使用黑筆以英文填寫〉

() Complete page 1 of Form SSA-L-706-F3 表格 <https://www.ssa.gov/forms/ssa-l706-f3.pdf>

〈只需填寫第一頁，請使用黑筆以英文填寫〉

() Statement of Late Filing 1st time application over 12 years old 表格 〈請以英文填寫〉

() 1st U. S. passport with entry stamp original & photocopy 第一本進台灣的護照〈有入境章〉，正本與影本

1st U.S. passport, original and photocopy 第一本美國護照，正本與影本，或

or entry-exit record from N.I.A. 英文版移民署入出境紀錄

() U. S. passport must be valid for one year, original and photocopy 一年有效之美國護照，正本與影本

valid Green Card, original and photocopy 有效之綠卡，正本與影本

() valid Taiwan passport, original and photocopy 有效之台灣護照，正本與影本

() original U. S. birth certificate, original and photocopy 美國州政府核發之出生證明，正本與影本，或

or Consular Report of Birth Abroad, original and photocopy 海外領事出生證明，正本與影本

() original diploma issued by the school in Chinese or English, original and photocopy

國小至今之畢業證書，學校發的英文或中文版，正本與影本

Elementary 小學 Middle 國中 High 高中 College 大學 Graduate 研究所

() current student ID, original and photocopy 目前之學生證，正本與影本

() current employment letter (if applicable) 英文版在職證明〈如適用〉，正本與影本